



**West Seattle Soccer Club
Annual General Meeting (AGM)
March 28th, 2024 (Zoom)**

2024 WSSC Board Candidates

The administration of the WSSC shall be vested in an elected body known as the Board of Members. The Board shall consist of a President, Vice President of Administration, Vice President of Coaches, Vice President of Players, Secretary, Treasurer and six (6) Commissioners.

The following candidates are being presented to the membership of West Seattle Soccer Club for affirmation. They come to the membership having been approved by the Nominating Committee and the established Board of Directors. Terms of service begin on April 8th, 2024

Vice President of Coaches

2-Year Term

- ☐ Erich Wiener
- ☐ Write-in _____

Treasurer

2-Year Term

- ☐ Curtis Allan
- ☐ Write-in _____

Vice President of Administration

2-Year Term

- ☐ Janna Templin
- ☐ Write-in _____

Vice President of Players

1-Year Term

- ☐ Hannah Wicklund
- ☐ Write-in _____

2023 WSSC Board Candidates - Continued

Commissioners - Please vote for up to four (4)

2-Year Term

- ☐ Mick O'Byrne
- ☐ Kathryn Heathcote
- ☐ Write-in _____
- ☐ Write-in _____
- Open Seat (1 year term)

Thank You and Instructions

Thank you for participating in the 2024 AGM. The ballots will be counted and the results of the voting will be announced promptly.

Abridged Description of Positions Presented on WSSC Ballots

President - The President shall, subject to the Board's control, supervise and control all the assets, business, and affairs of the WSSC. The President shall preside over meetings of the Board and is responsible as signatory for all business of the board except when such action has been expressly delegated to some other officer. In general, the President shall perform all duties incident to the office of President and such other duties as are assigned to them by the Board from time to time.

The President supervises all activities and is the primary spokesperson for the WSSC. The list of responsibilities and duties include:

- Creates the agenda and preside over the Board meetings
- Creates the agenda and preside over the General Membership meeting
- Appoints persons to positions within the WSSC as deemed necessary. Persons appointed by the President to positions must be approved by the Board
- Ensures all volunteers with the Club are RMA certified
- Be the general representative of the WSSC throughout their term of office
- Acts as a WSSC representative to the HSA (or appoint same)

Vice President of Coaches - The Vice President of Coaches reports to the President and is broadly responsible for recruiting, training, supervising, and supporting our volunteer coaches. Specific duties include:

- Representing coach interests and concerns to the board
- Act as a resource for the improvement and expansion of Coaching within the club.
- Coordinate with VP Players on player development
- Oversee Coach discipline issues
- Prepares Coaches' Packet for Coaches' Meeting each season

Vice President of Players - The V.P. of Players reports to the President and is responsible for all events involving individual players, and their welfare. Specific duties include:

- Working with the Club Registrar in the interest of player certification
- Support all Age Group Coordinators in the proper placement of players
- Judicial Representative
- Player Development Coordinator
- Ensures events that involve players' participation are properly advertised or communicated to allow each individual player an opportunity to participate

Vice President of Administration - The Vice President of Administration reports to the President and is responsible for all internal events and projects. Specific duties include:

- Is primary on topics concerning web-based information
- Creates club documents such as ballots and Board Orientation Manual
- Is responsible for the Club's Calendar of Events
- Schedules meeting venues for Annual General Membership and Coaches meetings
- Handles ordering of gear, uniforms, equipment
- Organizes Team Picture Day, books venue and photographer, arranges team sign ups

Treasurer - The Treasurer shall have charge and custody of and be responsible for all funds and securities of the WSSC; receive and give receipts for moneys due and payable to the WSSC from any source whatsoever, and deposit all such moneys in the name of the WSSC in banks, trust companies or other depositories selected in accordance with the provisions of these Bylaws; and in general perform all of the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him or her by the President or the Board.

Secretary - The Secretary shall: (a) keep the minutes of the meetings of the Board, (b) see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; (c) be custodian of the corporate records of the WSSC; (d) keep records of the post office address of each Director and each officer; (e) sign with the President, or other officer authorized by the President or the Board, deeds, mortgages, bonds, contracts, or other instruments; and (f) in general perform all duties incident to the office of Secretary.

The duties of the Secretary shall include, but not be limited to, the following:

- Records and publishes all Board meeting and AGM agendas and minutes
- Be responsible for all other WSSC correspondence
- Compiles and publishes the Club Annual Report

Commissioners (6) - Commissioners are voting members of the Board of Directors with the duties and responsibilities determined by the President. To administer WSSC activities, the Commissioners may have additional representatives to supervise one or more of the activities.